



THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting April 5, 2024 Minutes

5:47pm I. **Call to Order and Roll Call of Board Members – Lisette Belanger, Chair**

Lisette Belanger, *Chair*, Beth Campbell, Tommy Minch, *Vice Chair*, Anna Perna, Mike Pulsifer, Liz Seal, Dawna Thorpe

Excused: Roxanne Baker, Jason Bubier, Barbara Millios

Also present: Steve Connolly, Superintendent Consultant; Lori Levesque, HR Director, Dean Flanagin, Director of Operations, Susie Tiggs, Director of SEFS; Kim Spencer, Executive Assistant; Cathy Lushman, Culture and Longevity Consultant; Shane Feldman, Innivee Strategies; Zach Hardy, Interpreter; Margaret Haberman, Interpreter, Sam Rapaport, Headlight Audio Visual

5:48pm II. **Adjustments to the Agenda**

“I move to approve the April 5, 2024 agenda without changes.”

“I second the motion.”

Tommy **motioned**; Sandra **seconded**.

7 in favor. 0 opposed. 0 abstained.

5:49pm III. **Motion to Approve the March 7, 2024 Board Meeting Minutes**

“I move to approve the minutes of the March 7, 2024 board meeting **with** changes.”

“I second the motion.”

Mike **motioned**; Anna **seconded**.

6 in favor. 0 opposed. 1 abstained.

Changes: add Beth Campbell, Dawna Thorpe, Barbara Millios to list of people present and remove Steve Connolly, who was not present.

5:51pm IV. **Public Comments - None**

New Business

5:52pm V. **Proposal to Increase an Occupational Therapist Position From .6 to .8 Time**

“I move to *hear* a proposal to change an Occupational Therapist position from .6 to .8 time.”

“I second the motion.”

Liz **motioned**; Dawna **seconded**.

Discussion ensued.

“I move to *accept* a proposal to change an Occupational Therapist position from .6 to .8 time.”

“I second the motion.”

Tommy **motioned**; Liz **seconded**.

6 in favor. 0 opposed. 1 abstained.



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5:56pm VI. **Proposal to Hire an Interim Assistant Director for the 2024-25 School Year**

“I move to hear a proposal to hire an Interim Assistant Director for the 2024-25 school year, without changes.”

“I second the motion.”

Tommy **motioned**; Liz **seconded**.

Discussion ensued.

The board requested that by the next board meeting they be given a job description, as well as a list of responsibilities for each position (Director of SEFS and Interim AD).

In addition, they would like to see where the salary and benefits will come from.

6:25pm VII. **Staff Nomination, Megan Garrity, Family and Peer Programming Coordinator**

“I move to accept the recommendation of Megan Garrity for the position of *Family and Peer Programming Coordinator*. Effective date to be determined pending the development of a transition plan from candidate’s current position, without changes.”

“I second the motion”

Liz **motioned**; Anna **seconded**.

6 in favor. 0 opposed. 1 abstained.

6:26pm VIII. **Board Orientation by Shane Feldman, Innivee Strategies**

Sandra Wood arrived at 6:29

7:30pm IX. **Executive Session**

“I move to enter Executive Session to discuss the following:

- Executive Director search, pursuant to Article 405(6)A;

“I second the motion.”

Liz **motioned**; Tommy **seconded**.

7 in favor. 0 opposed. 1 abstained.

8:08pm X. **Announcements**

Sandra shared that the Maine Deaf Film Festival is scheduled for April 12-13 in the MECDHH gym.

Sandra also shared that April 20th there will be a Deaf New American Potluck from 1:00 to 4:00 at USM.

8:11pm XI. **Adjournment**

“I move to adjourn to **Thursday, May 2, 2024 at 5:30pm.**”

“I second the motion.”

Liz **motioned**; Anna **seconded**.

7 in favor. 0 opposed. 0 abstained.