



THE MAINE EDUCATIONAL CENTER FOR THE DEAF AND HARD OF HEARING

GOVERNOR BAXTER SCHOOL FOR THE DEAF

One Mackworth Island, Falmouth, ME 04105

Board of Directors Meeting October 3, 2024 Minutes

- 5:33pm I. **Call to Order and Roll Call of Board Members – Tommy Minch, Chair**
Roxanne Baker, Lisette Belanger, Jason Bubier, Beth Campbell, Barbara Millios, Tommy Minch, *Chair*, Anna Perna, *Vice Chair*, Mike Pulsifer, Liz Seal, Dawna Thorpe, Sandra Wood
- Also present:** Steve Connolly, Executive Director, Dean Flanagin, Director of Operations, Lori Levesque, Director of HR, Susie Tiggs, Director of SEFS, Kimberly Matthews-Hermans (Zoom), Catherine Lushman, Preschool Coordinator/Culture and Longevity Consultant, Kim Spencer, Executive Assistant, David Hillier, Information System Support Specialist, Evah Hellewell, Interpreter, Grace Cooney, Interpreter, Amy Richardson, Interpreter
- 5:36pm II. **Adjustments to the Agenda - None**
Mike **motioned**; Lisette **seconded**.
11 in favor. 0 opposed. 0 abstained
- 5:39pm III. **Motion to Approve the September 5, 2024 Board Minutes**
Lisette **motioned**; Sandra **seconded**.
11 in favor. 0 opposed. 0 abstained
- 5:45pm IV. **Public Comments** (see “[Public Participation at Board Meetings](#)” policy) - None
- 5:46pm V. **Facilities Updates** Dean Flanagin, *Director of Operations*
- 5:57pm VI. **Strategic Plan Update** Susie Tiggs, *Director of SEFS*
- 6:00pm VII. **Committee Reports**
- Policy - Mike Pulsifer, Chair - meeting next week; MSMA is helping with a review
 - Strategic Planning - Roxanne Baker, Chair - will meet with Steve and Susie soon
 - Human Resources - Tommy Minch, Chair - nothing to report
 - Finance - Tommy Minch, Chair - nothing to report
 - Facilities - Liz Seal, Chair - nothing to report
 - Board Development - Anna Perna, Chair - met last week; can read update in packet
 - Member Recruitment & Retention - Anna Perna, Chair - met last week; can read update in packet
 - Legislative Action - Roxanne Baker, Chair - nothing to report
 - Bylaws - Tommy Minch, Chair - nothing to report/will call a meeting in Dec/Jan to review
- New Business**
- 6:08pm VIII. **Approval of Crisis Response Plan**
Sandra **motioned**; Roxanne **seconded**.
11 in favor. 0 opposed. 0 abstained
- 6:14pm IX. **Approval of Steve Connolly, Executive Director Candidate**
Dawna **motioned**; Roxanne **seconded**
11 in favor. 0 opposed. 0 abstained
- 6:20pm X. **Announcements**
- 6:24pm XI. **Adjournment**
Lisette **motioned**; Sandra **seconded**.
11 in favor. 0 opposed. 0 abstained