

File: BBBB

POLICY ON ATTENDANCE AT BOARD MEETINGS

It is expected that members of the Board of the Maine Educational Center for the Deaf and Hard of Hearing/Governor Baxter School for the Deaf will attend every meeting so that all members will be up-to-date on all matters brought to the Board's attention. It is important that the various constituencies which members represent be fully and properly represented. Board members should prepare for meetings by careful reading of all materials distributed in advance of the meeting. Members should be on time and give full attention to the business on hand. We have a responsibility to the students, parents, staff, one another, and to the citizens of Maine to conduct our duties to the best of our abilities.

In the event that a member of the Board cannot be present at a meeting, he or she should contact the Executive Director (or designee) or Board Chair for an excused absence. After a member has two unexcused absences, the Board Chair shall contact the member to review the situation. After a third unexcused absence, the Chair will ask the member to consider whether continued membership is appropriate or wise.

Adopted: December 11, 1997

Amended and Adopted: August 20, 2009

Edited for administrator title: January 2014