

GOVERNING USE OF SCHOOL BUILDINGS

I. Building Use by Community:

The following groups may have use of school buildings with administrative review and approval. Approval may only be extended for facilities/property under the governance of the Maine Educational Center for the Deaf and Hard of Hearing/Governor Baxter School for the Deaf (MECDHH/GBSD).

- A. School-Connected Organizations
- B. Civic Groups and Non-Profit Organizations
 - 1. Benefit Projects
 - 2. Public Betterment
 - 3. Children Groups (Boy Scouts, Girl Scouts, etc.)

II. Stipulations:

- A. SCHOOL USE TAKES PRECEDENCE OVER ANY OTHER USE.
- B. Organizations not covered by district insurance must show adequate liability insurance to cover accidents and/or loss of personal property.
- C. Organizations granted permission to use buildings will be responsible for any damage to school property which occurs during such use.
- D. Permission to use a particular building may be granted by the Executive Director in accordance with guidelines established by the Executive Director's Office.
- E. All groups must provide satisfactory supervision of the activity for which building use was granted and will make arrangements with the school administration for the opening and closing of the building.
- F. Smoking is not permitted anywhere by anyone at any time on the island. Use of illegal drugs and alcohol is prohibited.
- G. The school reserves the right to terminate an agreement at any time.

III. Use of Athletic Fields:

- A. Groups such as Little League, Farm Teams, Babe Ruth, etc. may be allowed to use school athletic fields provided permission is secured in advance.

IV. Personal Use of School Equipment, Materials, or Facilities by School Personnel:

- A. Personal use of school equipment, materials, or facilities of any kind by school personnel and other for personal or non-school benefits is strictly prohibited.

V. Requests That Require Overnight Accommodations:

- A. Requests will be submitted in writing to the school Executive Director a minimum of four weeks in advance of the event.

A complete description of the event will be provided to the School Board.

- B. Overnight guests will be prohibited from staying in the dormitory.

Adopted as Amended: May 1, 2003

Edited for school name and administrator title: January 2014