

**Maine Educational Center for the Deaf and Hard of Hearing  
Governor Baxter School for the Deaf  
School Board Meeting  
Falmouth, Maine  
March 9, 2017**

**Board Present:** Diane St. Lawrence (Chairperson), Joan Toy (Vice Chair), Laurel Kelly, Michelle Ames, Frances Frost, David Gaul, John Shattuck, Don Miller, Samantha Hebert, Roxanne Baker

**Board Excused:** Jason White, Debbie Camire, Fran Jacques, Taylor Gagnon

**Administration:** David Sherry, John Jones, Traci Drake, Karen Hopkins, Angie Bruno

**I. CALL TO ORDER:** The meeting was called to order at 5:30PM.

**II. ANNOUNCEMENTS:** Samantha Hebert and her children attended an event, "Drew and His Animals". Disability Rights Maine will be hosting an event on March 24. The focus will be to ensure individuals have access to health care and will examine barriers to this.

**III. ADJUSTMENTS TO THE AGENDA:** none

**IV. PUBLIC COMMENTS:** none

**V. APPROVAL OF MINUTES – February 2, 2017**

Joan Toy motioned to approve the minutes of February 2, 2017 as amended. Laurel Kelly seconded.

**Vote:           7 in favor           0 opposed           3 abstentions (Joan Toy, Frances Frost, David Gaul)**

**VI. EARLY CHILDHOOD AND FAMILY SERVICES AND PRESCHOOL BUDGET PRESENTATION – Karen Hopkins, Director of Early Childhood Education:**

A thorough review of the Early Childhood and Family Services and Preschool programs and their budgets was given.

**OPERATIONS, MAINTENANCE AND BUSINESS OFFICE BUDGET PRESENTATION – Traci Drake, Director of Operations/HR:**

A thorough review of the Operations, Maintenance and Business Office budgets was given.

**VII. EXECUTIVE DIRECTOR'S REPORT:**

- A resignation from an ed tech was received.
- The Foundation board members will be meeting to vote on the merger with the Percival Baxter Foundation. The process of establishing

membership of the new Foundation was explained.

- Highlights of a collaboration meeting that involved various agencies who would assist with Deaf and Hard of Hearing students transitioning from high school were shared.
- Another Lead K meeting was held, Updates were given on the group's progress.
- The REAL School is leaving. There are other organizations interested in leasing their space.
- Updates were given about: the Academic Bowl, the Jr. NAD and the ESDAA Basketball Tournament.

Other key points of the Executive Director's Report were covered. A copy is enclosed in the Executive Director's office.

### **VIII. COMMITTEE REPORTS AND RECOMMENDATIONS:**

The Board Development Committee met to discuss the status of board membership vacancies. The Finance Committee met to discuss topics that Traci Drake brought up: copiers, policies needed, account number issues, review of custodial services, etc.

There are no committee meetings scheduled prior to the next Board meeting of March 16.

**IX. ADJOURNMENT:** Joan Toy motioned to adjourn the meeting at 7:45PM. Don Miller seconded.

**Vote:                      10 in favor                      0 opposed**

The meeting was adjourned at 7:45PM.

**Board Approved: April 6, 2017**