

**Maine Educational Center for the Deaf and Hard of Hearing  
Governor Baxter School for the Deaf  
School Board Meeting  
Falmouth, Maine  
April 6, 2017**

**Board Present:** Diane St. Lawrence (Chairperson), Joan Toy (Vice Chair), Jason White, Roxanne Baker, Laurel Kelly, Michelle Ames, Fran Jacques, John Shattuck, Frances Frost, David Gaul, Debbie Camire, Samantha Hebert

**Board Excused:** Don Miller, Taylor Gagnon

**Administration:** David Sherry, John Jones, Traci Drake, Karen Hopkins, Angie Bruno

**Visitors:** Robin Foster, Emma Foster, Amber Oakes

**I. CALL TO ORDER:** The meeting was called to order at 5:40PM. Introductions were made between three Board member candidates, Robin Foster, Emma Foster and Amber Oakes, and existing Board members.

**II. ANNOUNCEMENTS:** There will be a Deaf Film Festival at USM Friday through Sunday as well as the last weekend in April. Junior NAD begins Friday on Mackworth Island.

**III. ADJUSTMENTS TO THE AGENDA:** Joan Toy motioned to add "Approval of Minutes: March 16, 2017" to the agenda. Samantha Hebert seconded.

**Vote:                      12 in favor                      0 opposed**

Joan Toy motioned to reword agenda item VII to read "Establishment of a Negotiations Committee". Samantha Hebert seconded.

**Vote:                      12 in favor                      0 opposed**

Joan Toy motioned to table agenda item IX "Review Process for Board Self-Assessment, Goal Setting" until the new Board members are appointed. Debbie Camire seconded.

**Vote:                      12 in favor                      0 opposed**

**IV. PUBLIC COMMENTS:** none

**V. APPROVAL OF MINUTES – March 9, 2017:**

Joan Toy motioned to approve the minutes of March 9, 2017. Samantha Hebert seconded.

**Vote: 9 in favor 0 opposed 3 abstentions (Debbie Camire, Frances Jacques, Jason White)**

**APPROVAL OF MINUTES – March 16, 2017**

Joan Toy motioned to approve the minutes of March 16, 2017 as amended. Fran Jacques seconded.

**Vote: 8 in favor 0 opposed 4 abstentions (Debbie Camire, Frances Frost, Jason White, David Gaul)**

**VI. ACADEMIC DEPARTMENT BUDGET PRESENTATION – John Jones:**

**Director of Instruction:** A review of the Academic department, programs and budget were given.

**VII. ESTABLISHMENT OF A NEGOTIATIONS COMMITTEE:** On the Negotiations Committee will be Roxanne Baker, Samantha Hebert and Frances Frost.

**VIII. EXECUTIVE DIRECTOR’S REPORT:** Some of the highlights include:

- The Junior NAD begins tomorrow. The Learning Center and the Rhode Island School for the Deaf will be participating.
- Letters have gone out to the original group on the Development Committee to invite them to meet again with the purpose of getting names of those on the Board.
- There is a possibility of sending out an RFP for residential services.
- The Salary Committee is collecting information for the matrix. The information that has been gathered so far will be used for negotiations.
- Pine Tree Society and Disability Rights Maine are interested in leasing space from us.

Other key points of the Executive Director’s Report were covered. A copy is enclosed in the Executive Director’s office.

**IX. APPROVAL OF THE 2017-2018 ACADEMIC YEAR CALENDAR:** Joan Toy motioned to approve the 2017-2018 academic year calendar as amended. Debbie Camire seconded.

**Vote: 12 in favor 0 opposed**

**X. COMMITTEE REPORTS AND RECOMMENDATIONS:** There were no committee meetings prior to the Board meeting. The Strategic Planning Committee will meet at 4:00 on May 4.

**XI. EXECUTIVE SESSION:**

- Executive Director Search

Pursuant to 1 M.R.S.A. § 405 (6)(A)

Joan Toy motioned to enter into Executive Session to discuss the Executive Director Search Pursuant to 1 M.R.S.A. § 405 (6)(A). Fran Jacques seconded.

**Vote:                      12 in favor                      0 opposed**

The Board entered into Executive Session at 7:20PM.

Public Session resumed at 7:59PM.

**XII. ADJOURNMENT:** David Gaul motioned to adjourn the meeting at 8:00PM. Fran Jacques seconded.

**Vote:                      11 in favor                      0 opposed**

The meeting was adjourned at 8:00PM.

**Board Approved: May 4, 2017**